#### QUITLINE REFERRAL PROGRAM

#### MATERIAL ORDER FORM

(No limit on quantities — based on supply.)



# FRONT UITLINE



#### **RACK CARD BUNDLES**

(50-card bundles; two-sided design) Quantity

- English language
- Spanish language



#### **FAX REFERRAL**

Quantity

Two-sided Bilingual (50 sheets/pad)



POSTERS (PDF files)

Please check to have file emailed.

#### ILLINOIS TOBACCO QUITLINE MATERIAL ORDER FORM

Contact
Company
Shipping Address (No PO Boxes)
City/State Zip
Phone
Email
Date Requested Date needed
I would like more information about becoming a referral partner.

**FAX** this form to the Quitline at 217,787,5916

**DOWNLOAD** this form at www.QuitYes.org

**EMAIL** this form to info@lungil.org

or

MAIL this form to: Illinois Tobacco Quitline 3000 Kelly Lane Springfield, IL 62711

A new order form will be included with each request for material.





BACK (same for both designs)



#### **TEAR-OFF PAD**

(Two-sided design; alternating front design) Quantity

Tear-Off Pad (50 sheets per pad)



LET'S START A CONVERSATION.							
<b>-</b>	quityes.cog Orline support Chat with a couselar critine						
6	FREE CALLS DAILY 7a - 11p 1-866-784-9937 • TTY 800-501-1068 (deaf & hard of hearing) Access to more than 200 languages						

#### **BUSINESS CARD BUNDLES**

(100-card bundles) Quantity

- English language
- Spanish language



#### **TO ORDER CALL** 217.782.3300

WINDOW CLING English Only

## BECOME A QUITLINE REFERRAL PARTNER

1-866-QUIT-

#### WHAT IS THE ILLINOIS TOBACCO QUITLINE?

The Illinois Tobacco Quitline (ITQL) is a free telephone resource that provides tobacco cessation counseling and information to tobacco users who want to quit tobacco use, and tobacco cessation material to individuals requesting information to give to a tobacco user.

Nicotine replacement therapy (NRT) may be recommended in combination with cessation counseling. Depending on funding and availability, nicotine patches may be provided to eligible ITQL callers through the Illinois Department of Public Health statewide NRT distribution program. In addition to telephone counseling services, ITQL offers web-based services including general information about ITQL, response to information requests about tobacco cessation, online interactive counseling, and e-mail referrals and requests for a call from an ITQL counselor.

#### WHO STAFFS THE QUITLINE?

ITQL is staffed by tobacco treatment specialists, registered nurses, and respiratory therapists who have received training in tobacco cessation counseling. Both English and Spanish-speaking counselors are available on the ITQL staff. For callers who speak other languages, an interpretation service with access to more than 200 languages is used. For callers who are Deaf or hard of hearing, counseling is provided through video relay or TTY: 1-800-501-1068. Business hours are 7:00 a.m. to 11:00 p.m. (CST) daily, and messages received outside of business hours are returned within 24 hours. ITQL is funded by the Illinois Department of Public Health and managed by the American Lung Association in Illinois.

#### WHY SHOULD I BECOME A QUITLINE REFERRAL PARTNER?

Nationally recommended best practices indicate that tobacco users are more likely to attempt quitting tobacco if a community-based organization supports quitting and refers the client for cessation treatment. All tobacco users should receive advice to quit and should be offered brief or more intensive counseling services (in person or via a quitline) and FDA-approved cessation medication, if indicated.

Telephone guitlines have been shown to be effective in providing wide access to evidence-based cessation counseling. Healthcare providers and systems can take advantage of the availability of ITQL services by implementing a system that regularly refers patients to ITQL through electronic or fax referrals. As an ITQL referral partner, a healthcare provider will be able to easily, quickly, and effectively refer patients who are tobacco users for cessation counseling and support.

#### **HOW DO I BECOME A QUITLINE REFERRAL PARTNER?**

Any community-based organization, facility, or system that provides healthcare services to tobacco users may register as a Quitline Referral Partner. Providers who wish to register or have additional questions should contact their local health department or the ITQL. After the organization has been registered as a Quitline Referral Partner, training to integrate the referral process into clinical practice and necessary referral forms will be provided by ITQL.



3000 Kelly Lane Springfield, IL 62711 info@quityes.org • 1-800-788-5864 QuitYes.org





## GETTING STARTED

#### **AS A QUITLINE HEALTHCARE REFERRAL PARTNER**

1-866-**QUIT**-Se habla español.

#### **HOW DO I DETERMINE IF A PATIENT SHOULD BE REFERRED?**

During each office visit with a patient who uses tobacco products, a healthcare provider should use a brief tobacco intervention such as the 5As (Ask, Advise, Assess, Assist, Arrange) or Ask, Advise, Refer to determine a patient's smoking status and readiness to quit. If the patient is contemplating quitting or is ready to quit, the provider should complete the Illinois Tobacco Quitline (ITQL) Tobacco Treatment Enrollment form, and submit it to ITQL by the method specified in the healthcare provider's Quitline referral agreement.

Before implementation of the Quitline referral program in a healthcare facility, the ITQL team will provide training to staff who will be involved in the referral process. Training will cover completion and submission of the Tobacco Treatment Enrollment form, Brief Tobacco Interventions, and additional skills for talking to patients about tobacco use.

#### **HOW DO I SUBMIT A REFERRAL?**

Referrals to ITQL may be submitted by fax or electronic fax through the ITQL website. ITQL will provide each new referral partner with a customized Tobacco Treatment Enrollment form containing the provider's organization logo or name and a provider identification number.

When completing a referral to ITQL, the provider must obtain the signature of the patient, patient representative, or act as the authorized representative for the provider to release information on the enrollment form to ITQL. Without a signature, ITQL will not be authorized to contact the patient.

#### ARE YOU ABLE TO TRACK HOW MANY REFERRALS MY OFFICE SUBMITS?

Use of the client identification number will enable ITQL to track referrals accurately for individual providers. Providers will be able to access aggregate data and reports.



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#### 1-866-QUIT-YES

Videos, tips, FAQs, in-office material, handbooks, and more for healthcare providers to offer intervention and patient support.

http://www.cdc.gov/tobacco/campaign/tips/partners/health/hcp/

Along with the Illinois Tobacco Quitline, the CDC offers valuable material.

READY TO HELP MY PATIENTS WHO USE TOBACCO. HOW CAN I GET STARTED?

## ASK, ADVISE, REFER Treating Tobacco Dependence



## ASK, ADVISE, REFER Treating Tobacco Dependence

## 1-866-QUIT-YES Se habla español.



### HEALTHCARE PARTNERS TOBACCO TREATMENT ENROLLMENT FORM

## 1-866-QUIT-YES



PATIENT INFORMATION														
FIRST NAME				_				_	П	$\overline{}$	$\overline{}$		$\overline{}$	
LAST NAME				_				_	П	$\overline{}$	$\overline{}$		_	
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☐ Male ☐ Female [														
LANGUAGE										ı	1 1			
☐ English ☐ Spanish ☐ Other (specify) ☐			<u> </u>	ļ									ļ	
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BEST TIME TO CALL?														
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DATIENT SICNIATURE														
PATIENT SIGNATURE  I authorize my provider to release the information on	this carell	mont for	.m +o 1	ao III:	nois T	obas	۰۰ O.::	itlina	/ITOU	for	·ho =:	ırnas	- et -	
participation in the tobacco cessation program and c	also to auth	orize IT	QL an	d its	repres	sentat	ive to							
listed above. I give ITQL and the referring agency permission to discuss my use of the service.														
Signature of the patient or patient's representative						Date	<u>,                                      </u>							
orginations of the patient of patients representative						Daic	,							
Printed name of patient representative						Relationship to patient								
HEALTHCARE PROFESSIONAL														
					SIGNATURE of clinic personnel:									
YOUR LOGO HERE					İ '									
					X									

### HEALTHCARE PARTNERS TOBACCO TREATMENT ENROLLMENT FORM

1-866-QUIT-YES



INFORMACIÓN DEL PACIENTE							
NOMBRE APELLIDO							
DIRECCION							
CIUDAD	ESTADO NUMERO POSTAL						
CORREO ELECTRONÍCO							
TELEFONO PRINCIPAL  TELEFONO SECUNDARIO  -	FECHA DE NACIMIENTO						
GENERO RAZA/ÉTNICA							
☐ Masculino         ☐ Feminino							
IDIOMA DE PREFERENCIA  ☐ Inglés ☐ Español ☐ Otros (especificar)							
EMBARAZADA MEDICAID PARTICIPANTE ¿PODEMOS DEJAR UN MENSAJE?  ☐ Sí ☐ No ☐ Sí ☐ No ☐ Sí ☐ No							
¿CUANDO PODEMOS LLAMARLE?							
□ 7-10 am □ 7-10 am □ 1 pm-4 pm □ 4 pm-7 pm □ 7 pm-9 pm □ 9 pm-11 pm							
EL PACIENTE FIRMA A CONTINUACION							
Yo por este medio autorizo a mi proveedor que revele la información en este formulario de inscripción a la Línea para Dejar de Fumar en Illinois para participar en el programa para dejar de fumar. Yo también autorizo a la Línea para Dejar de Fumar en Illinois y sus representantes que se comuniquen conmigo al número de télefono(s) que he provisto arriba al reibir esta referncia de mi proveedor. Doy el Quitline y el permiso de la agencia que se refiere de discutir mi uso del servicio.							
Firma del paciente o representante del paciente	Fecha						
Nombre del representante del paciente en letra del molde	Parentesco con el paciente						
HEALTHCARE PROFESSIONAL							
YOUR LOGO HERE	SIGNATURE of clinic personnel:						

## QUITLINE HEALTHCARE REFERRAL PARTNER REGISTRATION FORM

A. PARTNER INFORMATION

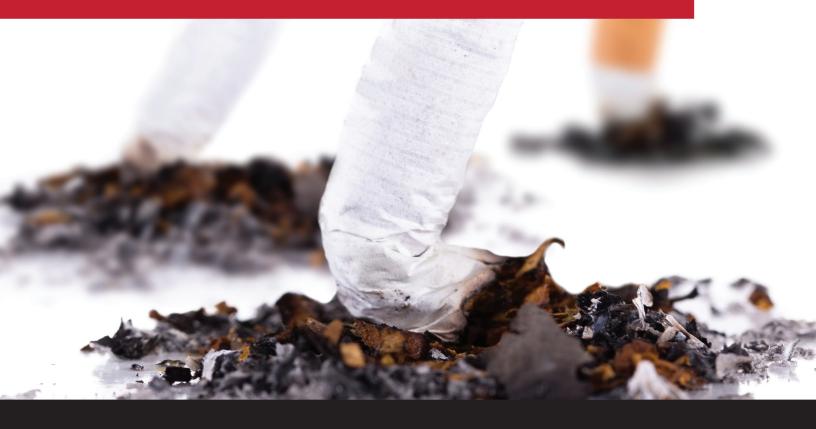


#### COMPLETE THIS FORM TO REGISTER AS A QUITLINE REFERRAL PARTNER.

Return this form by fax to 217-787-5916 or e-mail to info@quityes.org.

Facility Name		D	epartment/Division						
Contact Person Name	meTitle								
Address									
City									
County	Telephone		Fax						
E-mail Address									
B. FACILITY INFORMATION  Facility Type  Local Health Department Hospital (Public or Private)  Private Physician Office Dental Health Provider  Community Health Center Mental Health Provider  Community-Based Organization Other (please specify)  Federally Qualified Health Center (FQHC) — including all divisions, e.g., dental clinic, mental health, of the FQHC or Rural Health Center  Will the referral program be implemented across the entire facility or only in select divisions?  Entire facility Select divisions  Please specify									
C. REFERRAL METHOD									
☐ Paper fax									
☐ Electronic fax									
D. HOW DID YOU HEAR	ABOUT THE QU	TLINE REFERRA	L PROGRAM?						
<ul><li>□ Local Health Department Re</li><li>□ American Lung Association</li><li>□ Current Referral Program Pa</li></ul>	presentative Representative	☐ Conference Ex☐ Online☐ Other							
FOR OFFICE USE: Entered into GMEE Datatbase	Date received		onducted by	on					
Treatment form created	☐ Yes ☐ No	_	n sent to partner   Yes	□ No					

# 1-866-QUIT-YES Se habla español.





Scan to listen to a success story.



