

Kane County Health Department
Neuropsychological/Neurodevelopmental Evaluations
Considerations for Notice of Funding Availability

Notice of Funding Availability: Kane County Health Department
Neuropsychological/Neurodevelopmental Evaluations

Description: This document will serve as the public funding announcement and should be consistent with the requirements per [2 CFR 200.204](#)

Program Title: Kane County Health Department Neuropsychological/Neurodevelopmental Evaluations

Assistance Listing: Assistance Listing Program Title is Coronavirus State and Local Fiscal Recovery Funds, and Assistance Listing Number is 21.027

Key Dates: Cost allowability period January 1, 2025 – September 30, 2026; opening date of applications 10/1/24, closing date of applications 10/14/2024 at 11:59pm CST.

Availability Period: 14 days

Funding Availability: \$250,000.00 total. Each organization may apply for between \$30,000.00 and \$250,000.00

Program Description:

The Kane County Health Department (KCHD) is a division of Kane County (population 530,000). Mental/behavioral health was identified as a priority for Kane County residents in 2019, based on the Kane County Community Health Assessment and other reputable data sources. Since that time, behavioral health issues for county residents have continued to increase during and after the COVID-19 pandemic. This dramatic increase in behavioral health concerns has overwhelmed our system of care, creating an increased need for behavioral health services. Addressing the current mental health crisis requires a multifaceted approach that encompasses improved access to care for all. To access vital services, treatment, and/or medication many residents need to receive a diagnosis via neuropsychological/neurodevelopmental assessment. A scan of available services in this area revealed that while there are a handful of organizations that provide this service in Kane County, there is a large gap in access due to availability, coverage, and cost. In and around Kane County, the typical cost for a neuropsychological or neurodevelopmental assessment ranges from \$2,000-\$6,000 and is rarely covered by private insurance or Medicaid. This price point puts a serious financial burden on individuals and families who need these evaluations completed to access services in a variety of environments. Capacity is also an issue, with many organizations citing waitlists as long as 2 years.

Overall, neuropsychological/neurodevelopmental evaluations are crucial for identifying and managing a range of cognitive, behavioral, and developmental disorders in both children and adults. In Kane County, there is a notable gap in accessible, affordable neurodevelopmental evaluations. This gap can lead to delayed diagnoses, and inadequate support for individuals with neurodevelopmental disorders. By offering free neurodevelopmental evaluations to community members who are uninsured, have Medicare, Medicaid, or are eligible for Medicaid due to

income and family size, we aim to improve early detection, provide appropriate interventions, and support individuals and families in managing neuropsychological/neurodevelopmental challenges effectively.

KCHD is soliciting proposals for grant funding to provide the services listed below for free to residents of Kane County. The services will be focused on both children and adults, with a priority for underserved and low-income individuals, as well as individuals who qualify for Medicaid, Medicare, or are uninsured. Eligible individuals would meet the U.S. Federal Poverty Guidelines. The grant funding would be directed towards covering the costs associated with providing the following services:

1. **Initial Consultation:** Meeting with clients or their caregivers to understand their concerns and gather relevant medical, educational, and social histories.
2. **Diagnostic Testing:** Administering standardized neuropsychological tests to evaluate areas such as:
 - Cognitive functions (memory, attention, executive functioning)
 - Emotional and behavioral health
 - Developmental or learning disabilities
3. **Reporting:** Providing a detailed report of findings, including diagnosis, recommendations for treatment, and suggested interventions and/or accommodations.
4. **Follow-Up:** Offering a follow-up meeting to explain results and guide clients or families toward appropriate next steps, such as medical treatment, therapeutic interventions, or educational support.
5. **Referral Services:** Assisting clients in accessing additional services if necessary (e.g., therapy, medication management, educational support).

The maximum award amount is \$250,000 with a cost allowability period of January 1, 2025-September 30, 2026. Proposals should include the number of free evaluations and other items in the scope of work that will be completed for residents within the cost allowability period. Detailed budget should reflect costs associated with the project.

Kane County will determine what the grant amount of each organization is based on applicant scoring and available funding. All awards under this program shall be issued as grants and shall be disbursed to grantees on a reimbursement basis. Grantees will be expected to enter into a funding agreement with the County of Kane and shall be required to present appropriate documentation to substantiate their request(s) for reimbursement. All expenses for reimbursement must be incurred by 9/30/26. Documentation to request reimbursement must be submitted by 10/31/26. Any organization needing an extension for grant fund expenditure must submit such request to the Kane County American Rescue Plan Program Manager in writing forty-five (45) days prior to the 10/31/26 deadline. Any request for extension must be approved by the Kane County Board prior to the end of the funding agreement's period of performance.

Eligibility Criteria:

To be eligible to apply for assistance under this program, organizations must meet the following criteria:

1. Licensed professionals in psychology, neuropsychology, or related fields with the capacity to administer neuropsychological evaluations.
2. Demonstrated experience in providing neuropsychological services to populations similar to target population.
3. Ability to offer services in languages other than English (if applicable).
4. Commitment to serving a diverse population, including low-income and marginalized groups.
5. Compliance with all federal, state, and local regulations concerning patient privacy, confidentiality, and care.
6. Provide services to Kane County residents in a physical location within Kane County.
7. Provide, as its primary mission, services and/or aid to Kane County residents in the areas of behavioral and mental health.
8. Be in good standing with all applicable federal, state, and local standards and requirements.
9. Be fully incorporated and operating as of January 1, 2019.
10. Must have incurred and paid for eligible expenses during this time: 1/1/25 – 9/30/26.

Evaluation Criteria:

The County will evaluate applications to determine if the applicants meet the eligibility requirements. Awards will be made at the County's discretion based on the evaluation criteria. Applications must be complete to be considered. Award amounts are subject to funding availability.

All proposals submitted in response to this NOFO will be evaluated based on the following criteria:

No.	Criteria	Description	Percentage
1	Qualifications and Experience	Demonstrated expertise in neuropsychological evaluations and experience working with the target population.	30%
3	Service Delivery Plan	The comprehensiveness and feasibility of the proposed plan to deliver services.	30%
4	Budget and Sustainability	The reasonableness of the budget and ability to sustain services without cost to residents.	20%
5	Cultural Competency	Ability to provide culturally competent care to a diverse population	10%
6	References	Quality references of past performance	10%

Eligible Expenses:

The County will reimburse the recipients for expenses in the following categories, at the County's discretion.

Expense Type	Description	Detailed Description
Programmatic Expenses	Expenses related to the operation of behavioral health programs.	This may include costs associated with the delivery of the services outlined in the program description.
Operational Expenses	Expenses related to the operation of organizations	This may include non-C- suite payroll, contracted labor such as staffing agencies, and goods and services required for operation.

Rent/Mortgage	Rent/mortgage payments for the physical place of business, limited to unpaid rent/mortgage	Rent and mortgage payments at locations where your organization is serving Kane County clients. This may include, rent, lease, and mortgage payments. Acquisition of real property is not allowed.
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Application Preparation & Submission: Applications must be submitted via email to Kim Peterson, Director for Community Health, Kane County Health Department at: petersonkim@kanecountyil.gov . The County will not accept applications submitted by other methods such as hard copy. Please include “**Neuropsychological/Neurodevelopmental Evaluations**” in the email subject line. Late submissions will not be considered. For questions or more information, please contact Kim Peterson at: petersonkim@kanecountyil.gov.

All applications should include:

1. **Organization Overview:** Describe your organization or practice, including relevant qualifications, experience, and mission alignment with the goals of this project.
2. **Experience & Expertise:** Provide details on your team’s qualifications, experience in neuropsychological evaluations, and any specialized knowledge relevant to the target population.
3. **Service Delivery Plan:** Outline how you plan to deliver the neuropsychological evaluation services, including details on the number of clients you can serve, timelines, assessment procedures, and any post-evaluation support.
4. **Budget:** Provide a budget breakdown of costs associated with providing the service, clearly indicating how services will be offered at no cost to the residents. Include any relevant funding sources, grants, or subsidies that will support the project.
5. **Cultural Competency:** Detail how your organization ensures culturally sensitive care, including any staff training or relevant experience working with diverse populations.
6. **Monitoring & Evaluation:** Describe how you will monitor the quality of services provided and ensure that outcomes align with project goals.
7. **References:** Provide at least two references from previous clients or collaborators familiar with your work.

Appeals: If your application is deemed ineligible, an appeal may be submitted to the Kane County ARPA Program Manager within three (3) calendar days of notification to KaneARPA@co.kane.il.us. Appeals must be on organizational letterhead and signed by an authorized representative of the applicant. Information should include a description of how your organization meets the eligibility requirements and any supporting documentation you deem relevant. Awarded amounts are considered final and the County will not consider appeals requests for awarded amounts.