



School Personnel Next Steps

If a student or staff member has tested positive for COVID-19, has symptoms of COVID-19 or were a close contact of someone with COVID-19:

- 1** Escort the student or staff member to an isolation area.
- 2** Determine if student or staff member requires exclusion (isolation or quarantine) at home per the [IDPH/ISBE Revised Public Health Guidance for Schools](#).
- 3** Evaluate if the case is part of a potential outbreak per the [COVID-19 Outbreak Toolkit for Kane County Schools](#).
- 4** Promptly report the positive case(s) and upload line list for potential outbreaks to: [redcap.link/kaneschoolreport](#)

Questions? Email school@co.kane.il.us