



## 2024 Food Fees

Fees Effective 1/1/2024 – 12/31/2024

<b>PLAN REVIEW</b> (non-refundable fee)			
<b>New Construction</b>		<b>Remodel</b>	
Category I - 1	\$1284.00	Category I - 1	\$817.00
Category I - 2	\$844.00	Category I - 2	\$452.00
Category II	\$804.00	Category II	\$434.00
Category III	\$574.00	Category III	\$317.00
RUSH or Resubmission after initial approval for new construction or remodeling an existing establishment \$806.00			

<b>Permitting - Initial and Renewal</b> (non-refundable fee)	
<b>Category I - 1 – Certified Food Protection Manager Required at All Times</b>	
Retail/Food Service Combined Multi-Department Grocery Stores >15,000 sq./ft.	\$1119.00
Supplemental Outdoor Grilling/Smoking Permit/Bar/Kitchen	\$186.00
<b>Category I – 2 - Certified Food Protection Manager Required at All Times</b> (non-refundable fee)	
Retail/Food Service Establishments/Schools/Daycares (Child and Adult)/Hospitals/Organizations	\$875.00
Charitable Not-For-Profit Schools/Daycare (Child and Adult)/Organizations	\$437.00
Food Pantry, Soup Kitchen/Free Delivered Meals to Seniors or Other Charitable Not-For-Profit Organizations with No Charge for ANY Service Provided	\$0.00
Supplemental Kitchen for Education Purposes Only Located within a Permitted Facility	\$186.00
Supplemental Outdoor Grilling/Smoking/Bar/Kitchen	\$186.00
<b>Category II – Certified Food Protection Manager Required at All Times</b> (non-refundable fee)	
Retail/Food Service Establishment/Schools/Daycares (serving children ages 4 and up only and Adult)/Hospitals/Organizations	\$752.00
Charitable Not-For-Profit Schools/Daycare (serving children ages 4 and up only and Adult)/Organizations	\$373.00
Food Pantry, Soup Kitchen/Free Delivered Meals to Seniors or other charitable not-for-profit organizations with no charge for ANY service provided	\$0.00
Mobile Vendor	\$550.00
Supplemental Kitchen for Education Purposes Only Located within a Permitted Facility	\$186.00
Supplemental Outdoor Grilling/Smoking/Bar/Kitchen	\$186.00
Seasonal (operates 6 months or less per year) includes mobile vendors	\$493.00
Charitable Not-for-Profit Seasonal	\$230.00
<b>Category III</b> (non-refundable fee)	
Retail and/or Food Service Establishments/Organizations	\$661.00
Daycares/Schools with Milk and/or Prepackaged Only Food (Includes Charitable Not-For-Profit)	\$331.00
Food Pantry, Soup Kitchen/Free Delivered Meals to Seniors or other charitable not-for-profit organizations with no charge for ANY service provided	\$0.00
Retail Food Establishment with Coffee Only and/or up to 3 coolers of the <b>same</b> product such as prepackaged ice cream	\$331.00
Mobile Vendor	\$495.00
Seasonal (operates 6 months or less per year) includes seasonal mobile vendors	\$331.00
Charitable Not-for-Profit Seasonal	\$166.00

<b>Shared Kitchens</b> (non-refundable fee)	
Shared Kitchen Owner	\$623.00
Category I - 2 Shared Kitchen User <sup>1</sup>	\$280.00
Category II Shared Kitchen User <sup>1</sup>	\$93.00
Category III Shared Kitchen User	\$62.00
<b>Vending Machines</b> (non-refundable fee)	
1-3 Vending Machines	\$93.00
4-6 Vending Machines	\$131.00
7 + Vending Machines	\$174.00
<b>Late Fees</b> (non-refundable fee)	
Annual permit renewals paid after 12/31 will be subject to a 25% late fee	
Annual permit renewals paid after 1/31 will be subject to a 50% late fee	
<b>Seasonal Temporary</b> (non-refundable fee)	
Category II Seasonal Temporary For Profit <sup>1</sup>	\$479.00
Category II Seasonal Temporary Charitable Not For Profit <sup>1</sup>	\$239.00
Category II Seasonal Temporary Charitable Not For Profit with no charge for ANY service provided <sup>1</sup>	\$0.00
Category III Seasonal Temporary For Profit	\$315.00
Category III Seasonal Temporary Charitable Not for Profit	\$158.00
Category III Seasonal Temporary Charitable Not for Profit with no charge for ANY service provided	\$0.00
<b>Temporary Events - Each Establishment per event per booth</b> (non-refundable fee)	
For Profit Temporary Event Permit	\$169.00
Temporary Event Permit for Fundraising	\$80.00
Sampling Only Temporary Event Permit	\$30.00
Free to the Public Temporary Permit for Potentially Hazardous Foods	\$46.00
Free to the Public Temporary Permit for Non-Potentially Hazardous Foods (popcorn, cotton candy, non-potentially hazardous baked goods and similar products)	\$0.00
Additional Fee for permits received less than 5 business days prior to event	\$62.00
<b>Other Misc. Fees</b>	
Daycare DCFS inspections only	\$133.00
Multiple follow-up and pre-opening inspections	\$133.00
Non-Compliance Closing (per staff hour)	\$91.00
Duplicate permit	\$30.00
General Variance Request	\$0.00
Special Processes Variance Request	\$93.00

Notes:

- An annual COLA adjustment will be applied to each fee listed to begin January 1, 2024 in an amount determined equal to the increase in the Consumer Price Index as of September 30<sup>th</sup> as determined by the United States Department of Labor for the Chicago Metropolitan Area, but in no event shall any fees established be less than the fee schedule effective on January 1<sup>st</sup>, 2023.
- New annual food permit applications received after July 1 pay 50% of the appropriate fee
- New annual food permit applications received after October 1 pay 25% of the appropriate fee
- <sup>1</sup> Certified Food Protection Manager required to be working at all times.